



Effective Professional Interactions Ltd is a limited company owned by Dr Malcolm & Mrs Ann Thomas, who are the directors. Our training is categorised under four headings:

1. Effectiveness in Consultation with Patients (clinical but also non-clinical staff)  
THIS IS OUR BIGGEST FIELD – 70% of current turnover.
2. Training for Medical Appraisal and Revalidation
3. Training for Professional Development for Doctors
4. Organisational Effectiveness for Teams, Departments, GP surgeries etc.

Training events are ½ day, 1 day or 2-day courses or “seminars”. Audiences vary – typically 8-12 for small-group type courses, and up to 24 for “seminars”.

EPI was formed in December 2003 and turnover has grown steadily. We employ 6 people, 2 of whom are trainers. From time-to-time we also use the services of Associate Trainers, drawn from a pool of approx.10 doctors and 2 non-doctors.

Our business plan foresees continued steady growth – the potential market is huge. Doctors are a large and growing market. Allied clinical and non-clinical staff are beginning to want training like ours. And there are other professions (e.g. Lawyers, Accountants etc.) that could benefit from our insights.

## **THE ROLE**

We are currently expanding our team by recruiting TWO new part-time trainers - one post starting on 01 June 2012 and the second on or around 01 Jan 2013.

## **THE CORE TASK**

1. Delivering training seminars/courses from our current portfolio.  
IT IS ESSENTIAL that the trainer be competent and confident to deliver training for effective doctor-patient consultations from the EPI portfolio.
2. This will involve learning to deliver these in a supervised way, and then running training events for EPI.

In addition, the role will involve:

3. Contributing feedback to help improve the titles delivered.
4. In time, to contribute to the design of new material.
5. To explore opportunities for new custom, or further custom from existing customers – notably by conversations with attendees at a training session.
6. Attending office meetings as far as practicable and contributing ideas to the strategy and tactics of EPI's development and management.

## **THE HOURS AND PAY**

We expect at least one day per week. We can be flexible about the precise timing e.g. an annualised contract would be agreeable to EPI, since work can be sporadic at times. **IF YOU CAN OFFER MORE THAN THIS**, then we would be interested. And the precise details would be subject to negotiation.

The salary will be on the Senior Clinical Lecturer Scale; starting points and increments depending upon experience.

[http://www.gla.ac.uk/media/media\\_203682\\_en.pdf](http://www.gla.ac.uk/media/media_203682_en.pdf)

## **THE SUCCESSFUL CANDIDATE WILL:**

- Be able to travel UK wide (or at least cover the major English cities) and be able, if needed, to travel to a venue the evening before a training course (essential).
- Be medically qualified (almost essential – anyone NOT medically qualified will need to bring some exceptional other experience).
- Have previous relevant teaching experience (essential).
- Have previous experience of working in the NHS (desirable).
- Show evidence of appropriate academic achievement.
- Demonstrate an ability to work independently and show initiative – in similar roles, or roles that call upon the exercise of similar qualities.
- Be able to use Microsoft WORD and POWERPOINT. Other programmes desirable.
- Demonstrate interpersonal skills, in working with individuals, groups and audiences.
- Be flexible about day-to-day working (there are a lot of jobs to be done in a growing business).

The successful candidate will have the chance to shape the role as EPI grows, and subject to the discharge of the key task.

## **IF YOU WOULD LIKE TO APPLY**

Please apply in writing by Fri 24 Feb 2012 - a brief, relevant c.v. AND a covering letter explaining why you are interested & what you can offer.

Short-list will be made on Mon 27 Feb 2012

Successfully short-listed candidates will be asked to send at least 5 min of recording of themselves in some teaching setting, either formal or informal, by Fri 23 Mar 2012

Interviews Fri 20 Apr 2012

Start date (1) 01 Jun 2012

Start date (2) 01 Jan 2013

## **FOR AN INFORMAL DISCUSSION**

Please contact Dr Malcolm Thomas, Medical Director of EPI, 01670 528468